Protection of Minors on Campus

Program Registration Form

Under the Boston College Protection of Minors on Campus policy, www.bc.edu/_____, all sponsors of Boston College "programs" involving minors must complete this Registration Form and return it to their Dean or Vice President for approval. The responsible Dean or Vice President will then send the Registration Form, along with Self-

III. Medical Emergency Plan:

Please provide below or on a separate sheet an outline of the Medical Emergency Plan to be followed by the Program. The Medical Emergency Plan shall include:

- A procedure for obtaining and maintaining (i) authorization from all participants' parents/legal guardians to transport program participants to local hospitals as deemed necessary; and (ii) authorization for emergency medical treatment in the event the parents/legal guardians or their designated emergency contact are not available;
- A procedure for obtaining and maintaining disclosures of any allergies or other medical condition or physical limitation that might impact participation in the Program; and
- A procedure to administer medication to program participants as necessary during program hours.

IV. Supervision Plan:

Please provide below or on separate sheet a description of the Supervision Plan to be followed by the program. Please note that the policy on the Protection of Minors on Campus prohibits any unobserved, unsupervised one-on-one contact between a minor and any Authorized Adult. A Supervision Plan must specify:

- The person having responsibility over all Authorized Adults serving in the Program;
- The proposed ratio of participants to Authorized Adults;
- The proposed number of Authorized Adults over 21;
- The breakdown of Authorized Adults by category of employees, students and volunteers; and
- Curfew, rules pertaining to any visitors, and limitations of use of free time in the event the Program involves any overnight stays.