



SERVICES AVAILABLE TO SUPPORT FACULTY -INITIATED PROPOSALS TO EXTERNAL FUNDERS

Boston College requires all faculty-initiated proposals to external funders be authorized for final submission by the Boston College Office of Sponsored Programs (OSP). This includes all proposals to government agencies (federal, state, foreign) and to foundation and corporate funders regardless of whether the BCSSW will be the prime applicant or a subrecipient. The OSP requires proposals be reviewed and approved for submission in advance by the BCSSW, which is indicated by ()- corporatex64(B)4(C)5(S)4(S)4(W,)u5(S W* W* 612 7 612 792 re V

Services and Direct Assistance

- x Coordination within Boston College
 - o Supports university-wide research collaboration and integration, including with the Schiller Institute for Integrated4 27o2Leads workshops as needed to build faculty resear
 - o Provides training on research skills (e.g., Redcap, data management protocols, data storage, training postdoctoral students, etc.).
 - o Compiles examples of successful grant applications and ancillary documents (e.g., letters of intent, facilities and resources page, data sharing plans, etc.).
- x Identification of Opportunities for Collaboration and Funding
 - o Matches faculty with relevant research opportunities.
 - o Helps faculty build research collaborations with other investigators and develop relationships with community partners.

- o Upon request and with sufficient lead time, provides developmental editing for applications to:
 - correct grammar, spelling, punctuation,
 - give feedback on readability, narrative flow, and language, and
 - provide red-line mark-up and comments in track changes.

Contact:

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SSW Administrative Contacts

Assists PIs in the development and submission of complete proposal packages to the OSP; and coordinates the BCSSW internal review and approval process by creating a proposal record in PeopleSoft Financials Grants Module and completing and managing the PTF signature process. BCSSW strongly encourages PIs contact their administrative contact as soon as a decision is made to pursue a funding opportunity. It is critical to initiate the proposal development process as soon as possible.

- x Identifies funding opportunities, which are shared in the SSW Research Weekly Update.
- x Works with PIs to:
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